

Account Number: 

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Customer Name(s): \_\_\_\_\_

Transaction Type: (Please tick appropriate)      Withdrawal       Closure

Please process this withdrawal immediately subject to any loss of interest/fees/costs under the Terms and Conditions of the account.

**METHOD OF PARTIAL WITHDRAWAL / CLOSURE**

Cash      Amount (figures): £ 

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Amount (words): \_\_\_\_\_

Cheque      Amount (figures): £ 

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Amount (words): \_\_\_\_\_

Payee: \_\_\_\_\_

Internal Transfer      Amount (figures): £ 

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Amount (words): \_\_\_\_\_

Leeds Building Society Account Number Transferring to: 

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**THIRD PARTY CONTACT DETAILS**

Name of Third Party: \_\_\_\_\_

Relationship to Customer: \_\_\_\_\_

Signature of Third Party: \_\_\_\_\_      Date:      /      /

**CUSTOMER AUTHORITY**

Signature of Account Holder 1: \_\_\_\_\_      Date:      /      /

Signature of Account Holder 2: \_\_\_\_\_      Date:      /      /

Reason for Third Party Withdrawal: \_\_\_\_\_

I/We the undersigned do authorise the Society to allow the third party named above to withdraw from the above numbered account the amount specified.  
 NB. The passbook must be handed in together with identification for both the account holder(s) and the third party. The passbook may be posted out to the correspondence address held on our records.  
 For CHAPS or TT transfers please complete our Wire Transfer form which is available on our website [www.leedsbuildingsociety.co.uk](http://www.leedsbuildingsociety.co.uk) or by phoning us on 03450 50 50 75.

**OFFICE USE ONLY**

Action Taken with Passbook: \_\_\_\_\_

ID Taken for Account Holder(s): \_\_\_\_\_

ID Taken for Third Party: \_\_\_\_\_

Colleague Name: \_\_\_\_\_      Colleague Number: 

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Branch: \_\_\_\_\_      Date:      /      /